



City Council Meeting and Workshop

January 4, 2016

Agenda

5:30 P.M. Workshop

- A. Emergency Medical Services (EMS) update – Frank Roma (45 minutes)
- B. Fire Department Grants – Frank Roma (45 minutes)
 - a) Assistance to Firefighters Grant (AFG)
 - b) Maine Fire Service Institute (MFSI) 2016 Facilities Grant

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Pross

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 01-01042016***
Appointing Warden's and Ward Clerk's for 2016-2017.
- II. **Minutes**
 - December 21, 2015 Regular Council Meeting
- II. **Communications, Presentations and Recognitions**
 - Proclamation – Human Trafficking Awareness Month
- III. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IV. **Unfinished Business - None**
- V. **New Business**
 - 1. **Order 02-01042016**
Authorizing Issuance of General Obligation Refunding Bonds and a Tax Levy Therefor
 - 2. **Resolve 01-01042016**
Supporting staffs pursuit of the Maine Fire Service Institute (MFSI) 2016 Facilities Grant.
 - 3. **Resolve 02-01042016**
Supporting staffs pursuit of the Assistance to Firefighters Grant (AFG).

Auburn City Council Meeting & Workshop

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4. Ordinance 01-01042016

Adopting the proposed amendment to Part II, Code of Ordinance, Chapter 2, Administration, Article Article II, Mayor and City Council, Division 2, Rules of Procedure, Section 2-58, Time and place of regular meetings. Public hearing and first reading.

The requirement of a reading on two separate days may be dispensed by unanimous vote of the councilors present and voting.

VI. Executive Session

VII. Reports

Mayors Report

City Councilors' Reports

City Manager's Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

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F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop

January 9, 2016

Agenda

7:00 to 8:00 A.M. Orientation Workshop

- Roles and responsibilities
- Budget 101
- Committee structure, boards and commissions, policy development

8:00 A.M. City Tour

- City Hall
 - Finance/Planning/Permitting/Tax Collection
 - Police Department tour, equipment, service types
- Route 4 to Lake Auburn Area
 - Route 4 safety, Lake Auburn, river access, neighborhood school, public services offered/plow routes
- Turner Street to Mall Area
 - Central Maine Community College, recreation tourism/athletic field study, retail development/market reality, services delivered
- Public Services
 - Tour, equipment and service types
- Park Avenue to Auburn Central
- Manley Road to Airport
- Airport
 - Industrial development, Auburn Business Development Corporation (ABDC), existing businesses and infrastructure, intermodal, Poland
- Kittyhawk to Station Road Danville Junction
 - Rail study, agricultural zone
- Old Danville to South Main into New Auburn
 - Turnpike planning
 - New Auburn Master Plan



City Council Workshop

January 11, 2016

Agenda

5:30 P.M. Workshop

- Council orientation debrief and follow up



City Council Workshop

January 23, 2016

Agenda

8:00 A.M. to 1:00 P.M. Orientation Workshop / City Tour

1. New Auburn Project Tour/ Lunn Sweet project
2. Norway Savings Bank Arena arrive approximately 9:30am
3. Central Fire arrive approximately 10:30am
4. Airport arrive approximately 11:30am

The tour will start at 8:00 A.M. from the court yard at City Hall. The time frames allotted on the schedule are subject to change.



City Council Meeting and Workshop

January 25, 2016

Agenda

5:30 P.M. Workshop

- A. Dangerous Buildings - Eric Cousens (45 minutes)
- B. Neighborhood Revitalization – Phil Crowell, Jason Moen, and Eric Cousens (45 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Stone

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 03-01252016***
Confirming Chief Crowell's appointments of Constables with a firearm for the City of Auburn.
- 2. **Order 04-01252016***
Confirming the appointments of Assistant City Manager, Denis D'Auteuil, to the Lewiston-Auburn Transit Committee with a three year term which will expire on January 1, 2019.

- II. Minutes**
- January 4, 2016 Regular Council Meeting

- III. Communications, Presentations and Recognitions**
- Norway Savings Bank Arena Update – Mark Gosselin

- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

- 1. **Order 02-01042016**
Authorizing Issuance of General Obligation Refunding Bonds and a Tax Levy Therefor. Second reading.

- VI. New Business** - None

- VII. Executive Session** - None

Auburn City Council Meeting & Workshop

January 25, 2016

VIII. Reports

Mayor's Report

City Councilors' Reports

City Manager Report

Finance Director, Jill Eastman – December 2015 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

February 1, 2016

Agenda

5:30 P.M. Joint Workshop of the City Council and School Committee

- A. City Audit – Casey Leonard from RKO (Runyon, Kersteen, & Ouellette) (15 minutes)

5:45 P.M. City Council Workshop

- B. LAEGC (Lewiston Auburn Economic Growth Council) – John Holden (45 minutes)

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Titus

Pledge of Allegiance

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There are no consent items on this agenda.

- II. **Minutes**

- January 25, 2016 Regular Council Meeting

- II. **Communications, Presentations and Recognitions**

- Auburn Police Department Badge Pinning Ceremony
 - Council Communication – Business License Denial

- III. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

- IV. **Unfinished Business - None**

- V. **New Business - None**

- VI. **Executive Session** - Economic Development matter, pursuant to 1 M.R.S.A. §405 (6)(C).

- VII. **Reports**

1. **Mayors Report**
2. **City Councilors' Reports**
3. **City Manager's Report**

Auburn City Council Meeting & Workshop

February 1, 2016

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Adjournment

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(1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

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E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

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City Council Workshop

February 8, 2016

Agenda

5:30 P.M. Workshop

- A. Neighborhood Revitalization Follow Up (Jason Moen, Eric Cousens, Phil Crowell – 30 minutes)
- B. Housing Code Update (Eric Cousens – 30 minutes)
- C. Form Based Codes (Eric Cousens and Doug Greene – 45 minutes)

After each workshop item is presented, the public will be given an opportunity to comment.

NOTICE: The following Council Committee Meetings have been scheduled. These meetings are all open to the public.

- ❖ **Community & Economic Development** - Tuesday, February 16, 2016 at 5:30 PM in Room 204
- ❖ **Transportation & Environment** - Wednesday, February 17, 2016 at 5:30 PM in Council Chambers
- ❖ **Finance & Administration** - Thursday, February 18, 2016 at 5:30 PM in Council Chambers
- ❖ **Public Safety & Community Services** - Thursday, February 25, 2016 at 6:00 PM in the Community Room



City Council Meeting and Workshop

February 22, 2016

Agenda

5:30 P.M. Workshop

A. Council Committee Check-In

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

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 1. **Order 05-02222016***
Appointing Mary LaFontaine as the Chair of the Registration Appeals Board with a term expiration of 3/1/2020.
 2. **Order 06-02222016***
Accept and place on file the FY15 Comprehensive Annual Financial Report (CAFR).
 3. **Order 07-02222016***
Accepting the transfer of \$2,050.10 forfeiture assets in U.S. currency to the Auburn Police Department (Superior Court Criminal Action Docket No. CV-15-745 Thomas Murphy).
 4. **Order 08-02222016***
Confirming Chief Crowell's appointment of Francis M. Carignan as Constable without firearm for the Auburn Police Department.
- II. **Minutes**
 - February 1, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Fund Balance Analysis Presentation – Jill Eastman, Finance Director
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None

Auburn City Council Meeting & Workshop

February 22, 2016

VI. New Business

1. Ordinance 02-02222016

Adopting the amendments to Chapter 20, Article IV – Housing Code. Public hearing and first reading.

2. Ordinance 03-02222016

Adopting the amendments to Chapter 44, Article IV – Solid Waste. Public hearing and first reading.

VII. Executive Session - None

VIII. Reports

Mayor's Report

City Councilors' Reports

City Manager Report

Finance Director, Jill Eastman – January 2016 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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Auburn School Committee/City Council

Joint Meeting Agenda

February 24, 2016 7:00 PM

6:00 PM - School Committee Only Workshop

I. Call to Order /Pledge of Allegiance

A. Introductions

II. Debrief of Neighborhood Conversations

Members of the City Council and the School Committee will provide a debrief of the Neighborhood Conversations recently held throughout the City.

III. Upcoming Meeting

- Joint Workshop with City Council - March 14, 2016 at 6:00 PM

IV. Adjournment

_____ Moved to adjourn at _____ P.M.

_____ Seconded

_____ Motion passed/defeated _____ to _____ adjourn at _____ P.M.



City Council Workshop

February 29, 2016

Agenda

5:30 P.M. Workshop

A. City Council Goal Setting



City Council Meeting and Workshop

March 7, 2016

Agenda

5:30 P.M. Workshop

- A. Auburn Fire Department Safer Grant – Frank Roma (10 minutes)
- B. Fund Balance Plan – Jill Eastman & Howard Kroll (20 minutes)
- C. Rail Study Funds – Councilor Robert Stone (45 minutes)

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Gilbert

Pledge of Allegiance

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1. Order 09-03072016*

Approving the temporary sign request for Park Avenue Elementary Schools April Festival.

2. Order 10-03072016*

Approving the temporary sign request for the Maine Home Show.

3. Order 11-03072016*

Approving the temporary sign request for the Kora Shrine Circus.

4. Order 12-03072016*

Approving the temporary sign request for the Auburn Business Association.

5. Order 13-03072016*

Accepting the transfer of \$1,857.00 forfeiture assets in U.S. currency to the Auburn Police Department (Superior Court Criminal Action Docket No. CR-15-309 Mustafa Abdi).

II. Minutes

- February 22, 2016 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Recognition – Edward Little High School Girls Indoor Track Team State Champions
- Recognition – Edward Little High School Boys Alpine Ski Team State Champions

- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

Auburn City Council Meeting & Workshop

March 7, 2016

1. Ordinance 02-02222016

Adopting the amendments to Chapter 20-Housing Code. Public hearing and second reading.

2. Ordinance 03-02222016

Adopting the amendments to Chapter 44 – Solid Waste. Public hearing and second reading.

VI. New Business

3. Ordinance 04-03072016

Adopting amendments for a Form Based Code and Zoning Map for portions of Downtown Auburn and New Auburn. The Form Based Code Text Amendment will replace Article IV, Division 14, Central Business District, Sec. 60-546, amend related sections of the Zoning Ordinance and create 5 new Form Based Code Districts (T-4.1, T-4.2, T-5.1, T-5.2 and T-6). Public hearing and first reading.

4. Order 14-03072016

Appointing Board and Committee members as nominated by the Appointment Committee.

Council may enter into executive session pursuant to 1 M.R.S.A. §405 (6)(A).

5. Order 15-03072016

Approving to discontinue the use of Fund Balance to balance the General Fund budget over the next 2 fiscal years, FY 17 and FY 18 as recommended by the Finance Director.

VII. Executive Session

- Discussion on a poverty abatement case # 2879-16 pursuant to (36 M.R.S.A § 841) with possible action to follow.
- Executive Session to discuss a real estate matter, pursuant to 1 M.R.S.A. §405 (6)(C).

VIII. Reports

1. Mayors Report

2. City Councilors' Reports

3. City Manager's Report

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Auburn City Council Meeting & Workshop

March 7, 2016

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**Joint Workshop
City Council & School Committee
March 14, 2016
Agenda**

6:00 P.M. Workshop

A. CIP Presentation – School & City



City Council Meeting and Workshop

March 21, 2016

Agenda

5:30 P.M. Workshop

- A. Executive Session regarding a real estate matter, pursuant to 1 M.R.S.A §405 (6)(C).
- B. Discussion of City Council Committee Agenda Setting and Workplans

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

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1. Order 17-03212016*

Amending Order 14-03072016 which was previously adopted at the 3/7/2016 City Council meeting to reflect the corrected term expiration date for the re-appointment of Robert Bowyer (Planning Board) to 1/1/2019 (previously adopted as 10/1/2019 in error).

2. Order 18-03212016*

Confirming Chief Crowell's appointment of Randall Burnham as Constable without firearm for the Auburn Police Department.

II. Minutes

- March 7, 2016 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Recognition – St. Dominic's Academy Girls Hockey Team State Championship

- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

- V. Unfinished Business** - None

VI. New Business

1. Resolve 03-03212016

Supporting staffs pursuit of the SAFER (Staffing for Adequet Fire and Emergency Response) Grant.

Auburn City Council Meeting & Workshop

March 21, 2016

3. Ordinance 04-03212016

Amending the ordinance regarding parking standards for junk cars. Public hearing and first reading.

VII. Executive Session

VIII. Reports

Mayor's Report

City Councilors' Reports

City Manager Report

Finance Director, Jill Eastman – February 2016 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

April 4, 2016

Agenda

5:30 P.M. Joint Workshop – City Council and School Committee

- A. School Budget Presentation – Katy Grondin and Jude Cyr (60 minutes).

6:30 P.M. Workshop – City Council

- B. Executive Session regarding a personnel matter, pursuant to 1 M.R.S.A §405 (6)(A)-(30 minutes).

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Burns

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 19-04042016***

Setting the date for the School Budget Validation Referendum Election for June 14, 2016.

- 2. **Order 20-04042016***

Approving the time to open the polls at 7:00 A.M. for the June 14, 2016 Election.

- II. **Minutes**

- March 21, 2016 Regular Council Meeting

- III. **Communications, Presentations and Recognitions**

- Community Development Block Grant (CDBG) Budget presentation – Reine Mynahan

- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

- V. **Unfinished Business**

- 1. **Ordinance 04-03212016**

Adopting the ordinance regarding parking standards for junk cars. Public hearing and second reading.

- VI. **New Business**

Hearing on the appeal of the denial of a business license for Indeego Spa (owner Lanli Liu) pursuant Chapter 14 Section 14-39 (a). Executive Session pursuant to 1 M.R.S.A. §405 (6)(G).

Auburn City Council Meeting & Workshop

April 4, 2016

2. Order 21-04042016

Approving the issuance of a Special Amusement and Liquor license to Firehouse Grill located at 47 Broad Street. Public Hearing.

VII. Executive Session

- Executive Session regarding a real estate matter (Auburn Intermodal/Port of Auburn), pursuant to 1 M.R.S.A §405 (6)(C) with possible action to follow.

VIII. Reports

1. Mayors Report

2. City Councilors' Reports

3. City Manager's Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

Auburn City Council Meeting & Workshop

April 4, 2016

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting April 11, 2016 Agenda

5:30 P.M.

Pledge of Allegiance

I. New Business

1. Order 23-04112016

Appointing Jonathan P. LaBonté to the Lewiston Auburn Railroad Company Board of Directors for a term of 3 years from 2016-2019 and he shall be authorized to vote the shares held by any shareholder.

II. Presentations The City Manager will present the FY2017 Budget

III. Adjournment



City Council Workshop & Meeting April 25, 2016 Agenda

5:30 P.M. Workshop

- A. Budget schedule – Howard Kroll (30 minutes)
- B. Executive session regarding union negotiations, pursuant to 1 M.R.S.A §405 (6)(D)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Young

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 24-04252016***
Appointing Election Clerks to serve a two year term from May 1, 2016 through April 30, 2018.
- II. **Minutes**
 - April 4, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Portrait presentation (former Mayor John Linnell)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 25-04252016**
Approving the issuance of a Special Amusement permit to MVL, Inc., DBA Tio Juan's Margaritas Mexican Restaurant, an existing business, located at 180 Center Street. Public Hearing.
 - 2. **Public Hearing on the FY17 City Manager Budget**

VII. Executive Session

VIII. Reports

- a. **Mayor's Report**
- b. **City Councilors' Reports**
- c. **City Manager Report**
- d. **Finance Director, Jill Eastman – March 2016 Monthly Finance Report**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop & Meeting May 2, 2016 Agenda

5:30 P.M. Workshop

- A. Budget Discussion – Questions and Answers (All Departments of the City)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Young

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - April 11, 2016 Special Council Meeting
 - April 25, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Presentation - Auburn's Odyssey of the Mind Team
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Ordinance 04-03072016**

Adopting amendments for a Form Based Code and Zoning Map for portions of Downtown Auburn and New Auburn. The Form Based Code Text Amendment will replace Article IV, Division 14, Central Business District, Sec. 60-546, amend related sections of the Zoning Ordinance and create 5 new Form Based Code Districts (T-4.1, T-4.2, T-5.1, T-5.2 and T-6). Public hearing and first reading.
- VI. **New Business**
 - 2. **Public Hearing on the Community Development Block Grant Budget**

3. Order 26-05022016

Approving the request to waive the business licensing fee for the New Auburn Little League, a non-profit organization (Sherwood Heights and Pulsifer Park) for the 2016 season.

4. Order 27-05022016

Approving the request to waive the business licensing fee for Kiddo's, LLC , a for-profit organization.

5. Resolve 04-05022016

Authorizing the Mayor to send a letter on behalf of the City Council to FERC requesting that KEI provide at least 60 days notice to the City for recreational flow studies related to the relicensing of the Barker Mill Dam.

VII. Executive Session

- To discuss a real estate/economic development matter pursuant to 1 M.R.S.A. Sec. 405(6)(C).

VIII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City Council & Citizens Advisory Committee
Joint Workshop
May 9, 2016
Agenda**

5:30 P.M.

- A. Overview of combined Planning and Development Operations Budget
- B. Discussion of newly defined staff positions and programs
- C. Discussion of CDBG/HOME Program Budget Draft and Relationship to Neighborhood Revitalization Plan
- D. Public Comment/Questions



City Council Workshop & Meeting May 16, 2016 Agenda

5:30 P.M. Workshop

- A. CIP 5 Year Plan Review
- B. Budget Discussion – Remaining Departments
 - Mayor and Council
 - Police
 - Public Services
 - Recreation
 - Water and Sewer
 - Workers Comp
 - Norway Arena
 - Parking

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Pross

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 28-05162016***
Amending Order 14-03072016 which was previously adopted at the 3/7/2016 City Council meeting to reflect the corrected term expiration dates for the appointment of Tizz Crowley (Auburn Water District) and Heidi McCarthy (Auburn Sewerage District) to 3/1/2020 (previously adopted as 3/1/2019 in error).
- II. **Minutes**
 - May 2, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Proclamation – Maine Arbor Week
 - Proclamation – Women’s Lung Health Week
 - Proclamation – National Kids in the Park Day
 - Proclamation – Lucia Cowles
 - Edward Little Student Briefing on Recent Washington DC trip

- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. Unfinished Business**
1. **Ordinance 04-03072016**
Adopting amendments for a Form Based Code and Zoning Map for portions of Downtown Auburn and New Auburn. The Form Based Code Text Amendment will replace Article IV, Division 14, Central Business District, Sec. 60-546, amend related sections of the Zoning Ordinance and create 5 new Form Based Code Districts (T-4.1, T-4.2, T-5.1, T-5.2 and T-6). Second reading.
- VI. New Business**
2. **Order 29-05162016**
Appointing the Board and Committee Members as nominated by the Appointment Committee.

Council may enter into executive session pursuant to 1 M.R.S.A. §405 (6)(A).
3. **Order 30-05162016**
Authorizing the City Manager to enter into a Supplemental Lease Agreement for Cellular Micro-site locations on city poles or structures with Portland cellular Partnership, a Maine general partnership, d/b/a Verizon Wireless.
4. **Resolve 05-05162016**
Clarifying that the resolve passed under the previous City Council (Resolve 04-06012015) does not authorize city employees to perform support activities for the Joint Charter Commission.
5. **Order 31-05162016**
Adopting the CDBG (Community Development Block Grant) Consolidated Plan and Budget.
Passage requires 4 affirmative votes.
6. **Order 32-05162016**
Adopting the School Budget for Fiscal Year 2017. *Passage requires 4 affirmative votes.*
7. **Order 33-05162016**
Authorizing the Finance Director to execute issuance of general obligation bonds and a tax levy therefore. Public hearing and first reading. *Passage requires an affirmative vote of 5 Councilors.*
8. **Order 34-05162016**
Authorizing the Finance Director to reallocate \$353,845 of unspent proceeds from various City General Obligation Bonds to a portion of the Capital Improvement Projects for FY 17. *Passage requires an affirmative vote of 5 Councilors.*
9. **Resolve 06-05162016**
Adopting the Appropriations Resolve for Fiscal Year 2017. Public Hearing and first reading.
Passage requires an affirmative vote of 4 Councilors.
10. **Order 35-05162016**
Adopting the 5 year Capital Improvement Plan. *Passage requires an affirmative vote of 4 Councilors.*

VII. Executive Session - Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. Section 405(6)(A).

VIII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – April 2016 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop May 23, 2016 Agenda

5:30 P.M.

A. Additional Joint Agency Review

- Auburn Lewiston Airport
- Lewiston Auburn Transit Committee
- Lewiston Auburn 911

B. Budget Discussion - Remaining City Departments

- Water and Sewer
- Workers Comp
- Norway Arena
- Parking
- Other



Special City Council Meeting May 31, 2016 Agenda

8:00 P.M. or as soon as possible thereafter (following the Joint Workshop in Lewiston)

Pledge of Allegiance

I. Executive Session

- To discuss real estate negotiations pursuant to 1 M.R.S.A. Sec. 405(6)(C) with possible action to follow.

II. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop & Meeting June 6, 2016 Agenda

5:30 P.M. Workshop

- A. Adaptive Re-use – Doug Greene (15 minutes)
- B. Northern Borders Regional Commission Grant Application- Doug Greene (20 minutes)
- C. Termination of the LA Public Health Committee – Howard Kroll (10 minutes)
- D. Executive Session to discuss a real estate matter pursuant to 1 M.R.S.A. Section 405(6)(C).
- E. Budget Discussion (if time allows)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Stone

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 36-06062016***
Appointing Wardens and Ward Clerks for the June 14, 2016 Election.
 - 2. **Order 37-06062016***
Approving the temporary sign placement request for the Great Falls Model Railroad Club.
- II. **Minutes**
 - May 16, 2016 Regular Council Meeting
 - May 31, 2016 Special Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Proclamation – Immigrant Heritage Month
 - Communications – Liberty Festival Mass Gathering/Special Event Application
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

1. Order 33-05162016

Authorizing the Finance Director to execute issuance of general obligation bonds and a tax levy therefore. Public hearing and second reading. ***Passage requires an affirmative vote of 5 Councilors.***

2. Order 34-05162016

Authorizing the Finance Director to reallocate \$353,845 of unspent proceeds from various City General Obligation Bonds to a portion of the Capital Improvement Projects for FY 17. Second reading. ***Passage requires an affirmative vote of 5 Councilors.***

3. Resolve 06-05162016

Adopting the Appropriations Resolve for Fiscal Year 2017. Second reading. ***Passage requires an affirmative vote of 4 Councilors.***

VI. New Business

4. Order 38-06062016

Waiving the Flea Market licensing fee for Four Seasons Market from June through September of 2016.

5. Resolve 07-06062016

Supporting staffs pursuit of the Northern Borders Regional Commission Grant.

6. Order 39-06062016

Terminating the LA Public Health Committee Interlocal Agreement between Lewiston and Auburn.

VII. Executive Session

VIII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director - Jill Eastman – April 2016 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in

executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop & Meeting June 20, 2016 Agenda

5:30 P.M. Workshop

- A. Proposed Budget Amendments - All

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - June 6, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 1. **Resolve 06-05162016**
Adopting the Appropriations Resolve for Fiscal Year 2017. Second reading.
Passage requires an affirmative vote of 4 Councilors.
- VI. **New Business**
 2. **Order 40-06202016**
Disposition of building located at 12 Patton Street under dangerous building statute. Hearing for parties with interest in property.
 3. **Order 41-06202016**
Disposition of building located at 16 Newbury Street under dangerous building statute. Hearing for parties with interest in property.
 4. **Order 42-06202016**

Disposition of building located at 180 Station Road under dangerous building statute. Hearing for parties with interest in property.

5. Order 43-06202016

Establishing the Economic and Community Development Department which will combine the Economic Development, Planning and Permitting, and Community Development Departments into one.

6. Order 44-06202016

Approving the Mass Gathering Permit for the 2016 Liberty Festival. Public hearing.

VII. Executive Session - None

VIII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – May 2016 Monthly Finance Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Special Meeting July 06, 2016 Agenda

5:30 P.M.

Executive Session

- A. Executive Session-discussion of a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A) with possible action to follow.

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City Council Workshop & Meeting July 11, 2016 Agenda

5:30 P.M. Workshop

- A. Woodlot Management Ordinance – Dan Goyette (30 minutes)
- B. Collection Policy for Emergency Management Services – Jill Eastman (30 minutes)
- C. Sale of Tax Acquired Property – Jill Eastman (30 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Gilbert

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. Order 45-07112016***
Appointing Robert Stone as the MMA LPC (Maine Municipal Association's Legislative Policy Committee) member for the 2016-2018 term.
 - 2. Order 46-07112016***
Confirming Chief Crowell's appointment of Devon A. Bohacik as a Constable with firearm for the Auburn Police Department.
- II. Minutes**
 - June 20, 2016 Regular Council Meeting
 - July 6, 2016 Special Council Meeting
- III. Communications, Presentations and Recognitions**
- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. Unfinished Business - None**
- VI. New Business**

1. Ordinance 05-07112016

Adopting the Woodlot Management Ordinance. Public hearing and first reading.

2. Order 47-07112016

Adopting the collection policy for Emergency Management Services.

3. Order 48-07112016

Authorizing the Finance Director to dispose of the tax acquired property in accordance with the City of Auburn Policy regarding the acquisition and disposition of Tax Acquired Property.

4. Order 49-07112016

Amending Order 30-05162016 (b) which was previously adopted at the 5/16/2016 City Council meeting (Verizon wireless micro site lease agreement at 650 Center Street) to reflect a change to the proposed lease rate and annual adjustment.

VII. Executive Session

- Executive Session to discuss a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C)
- Executive Session to discuss a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C)
- Executive Session to discuss a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A) with possible action to follow.

VIII. Reports

- a. **Mayor's Report**
- b. **City Councilors' Reports**
- c. **City Manager Report**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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- E. Contemplated litigation
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that body or agency regarding the content of an examination; and review of examinations with the person examined; and

- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop & Meeting July 18, 2016 Agenda

5:30 P.M. Workshop

- A. Income Utilization Plan for Industrial Park – Howard Kroll (30 minutes)
- B. Auburn Water and Sewerage Trustees and Cascades Auburn Fiber Closure – Sid Hazelton (30 minutes)
- C. Procedure for Scheduling the Public Hearing and Election for the Lewiston-Auburn Consolidation – Howard Kroll and Sue Clements-Dallaire (15 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - July 11, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Ordinance 05-07112016**
Adopting the Woodlot Management Ordinance. Public hearing and first reading.
 - 2. **Order 47-07112016**
Adopting the collection policy for Emergency Management Services.
- VI. **New Business**
 - 3. **Resolve 08-07182016**
Supporting the Industrial Park Income Reutilization Negotiations.
 - 4. **Order 51-07182016**
Approving the request to waive the fees for the Team McKesson Flea Market fundraiser for the Dempsey Center.

VII. Executive Session

- Executive Session to discuss labor negotiations, pursuant to 1 M.R.S.A. §405(6)(D)
- Executive Session to discuss a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A)

VIII. Reports

- a. Mayor's Report**
- b. City Councilors' Reports**
- c. City Manager Report**
- d. Finance Director, Jill Eastman – June 2016 Monthly Finance Report**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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City Council Workshop & Meeting August 1, 2016 Agenda

5:30 P.M. Workshop

- A. Crosswalk Painting – Dan Goyette (15 minutes)
- B. Zone change for Evergreen Subaru – Doug Greene (30 minutes)
- C. Executive Session Regarding a Real Estate/Economic Development Matter pursuant to 1 M.R.S.A. Sec. 405 (6)(C).

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Burns

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - July 18, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Proclamation – National Night Out
 - Proclamation and Presentation – Make a Wish Maine
 - Norway Savings Bank Arena Update – Marc Gosselin
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Ordinance 05-07112016**
Adopting the Woodlot Management Ordinance. Second reading.
- VI. **New Business**
 - 1. **Order 52-08012016**

Authorizing the City Manager to execute the amendment to Article 19 of the MAP Auburn Command Unit Collective Bargaining Agreement.

2. Order 53-08012016

Authorizing the City Manager to execute the Collective Bargaining Agreement with I.A.F.F. (International Association of Firefighters) Local 797 for July 1, 2016 through June 30, 2019.

VII. Executive Session – During Workshop

VIII. Reports

- a. Mayor's Report**
- b. City Councilors' Reports**
- c. City Manager Report**
- d. Finance Director, Jill Eastman – June 2016 Monthly Finance Report**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- E. Contemplated litigation
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**City Council Workshop & Meeting
August 15, 2016
Agenda**

5:30 P.M. Workshop

- A. City Manager Search Process

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Young

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - August 1, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business - None**
- VI. **New Business**
 - 1. **Ordinance 06-08152016**
Zoning amendment for Evergreen Subaru from Suburban Residential to General Business.
Public hearing and first reading.
 - 2. **Order 54-08152016**
Casting votes for members of the Androscoggin County Budget Committee. Council may enter into executive session pursuant to 1 M.R.S.A. Section 405 (6)(C).
- VII. **Executive Session**
 - Executive Session to discuss a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A)
- VIII. **Reports**
 - a. **Mayor's Report**
 - b. **City Councilors' Reports**

c. City Manager Report

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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**City Council Workshop
August 22, 2016
Agenda**

5:30 P.M. Workshop

- A. Funding Request for an Agricultural District Study – Doug Greene (30 minutes)
- B. 1863 Pownal Road Zone change from Agricultural to Low Density Rural Residential – Eric Cousens (20 minutes)
- C. Loring Farm TIF and Home Funds Request – Michael Chammings (30 minutes)
- D. Colonial Ridge PUD - Zoning Map Amendment – Doug Greene (10 minutes)
- E. Executive Session – Discussion regarding an economic development matter pursuant to 1 M.R.S.A. Section 405 (6)(C).

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